

Job Title: English Language Learner (ELL) Paraeducator

Location: District-wide

Reports To: Principal

FLSA Status: Non-exempt

Work Hours: 150 days per year plus all conferences for translating

Starting Salary: \$15-16/hour

Position Overview:

The **ELL Paraeducator** provides support to students whose first language is not English. This position works under the direction of the ELL teacher to assist students in acquiring English language skills and support their success in the general education curriculum. The ELL Paraeducator helps facilitate language development and academic achievement for ELL students in both individual and small group settings.

Key Responsibilities:

- Assist ELL students with language acquisition by providing one-on-one or small group support.
- Help students understand and complete class assignments in both academic and social contexts.
- Support ELL students with vocabulary development, reading, writing, listening, and speaking skills.
- Reinforce concepts introduced by the ELL teacher in an engaging and accessible way.
- Assist with classroom activities and provide accommodations to support ELL students in their learning.
- Monitor student progress and provide feedback to the ELL teacher regarding individual needs and challenges.
- Foster a positive, inclusive learning environment where ELL students feel comfortable practicing English and participating in class.
- Assist with translating, as needed, for students or parents.
- Support the teacher with classroom management and student behavior.
- Communicate regularly with the ELL teacher, classroom teachers, and other staff to support student success.
- Participate in team meetings, including IEP or ELL-specific meetings, if necessary.
- Perform other duties as assigned by the ELL teacher or Principal.

Qualifications:

- High school diploma or equivalent required.
- Some college coursework or experience in English language acquisition or education is preferred.
- Bilingual skills (Spanish or another language) are preferred, but not required.
- Experience working with English Language Learners (ELL) preferred.
- Strong communication and interpersonal skills.
- Ability to work effectively with students, teachers, and parents.

- Patience, flexibility, and cultural sensitivity to meet the diverse needs of ELL students.
- Ability to follow instructions and work collaboratively with the ELL teacher and other staff members.

Working Conditions:

- Work is primarily performed in the classroom with occasional outdoor supervision during recess or field trips.
- Requires occasional evening or weekend work for meetings, school events, or professional development.

Physical Requirements:

- Ability to lift and assist students, up to 25 pounds as needed.
- Ability to stand, sit, and move around the classroom to engage with students.
- Ability to assist students with mobility or other physical needs when necessary.