

Yuma School District-1  
December 5, 2016 Regular Meeting  
Yuma School District-1

**BOARD MEMBERS PRESENT**

Dan Ross, President

Kim Langley, Sec/Treas.

Thomas Holtorf, Director

Dianna Chrisman, Superintendent

Sherry Dennis-Murphy, Business Manager

Angela Weathers, Executive Secretary

**BOARD MEMBERS ABSENT**

Marc Baucke, Vice President

Lindsey Galles, Director – arrived at 7:35 pm

**1.0 CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

President Ross called the regular meeting of the Board of Education to order at 7:04 p.m. on Monday, December 5, 2016 in the Yuma School District Board Room.

**2.0 AGENDA-ADDITIONS/DELETIONS-APPROVAL**

- Superintendent Chrisman recommended adding Discussion Item 8.5 YHS Handbook and Action Item 9.5 YHS Handbook, stating that the item can be tabled after discussion until January in order to give the Board adequate time to review the updated 2016-17 Yuma High School Handbook.

**3.0 APPROVAL OF MINUTES**

3.1 November 14, 2016 Regular Board Meeting

ENCLOSURE

Moved by Holtorf, seconded by Langley to approve the November 14, 2016 Board Meeting as presented.

Voting Aye: Holtorf, Langley, Ross. Motion Carried

**4.0 ROUTINE BUSINESS**

4.1 Financial Report as of November 30, 2016

ENCLOSURE

- President Ross asked why the Middle School Media Aid/Para salary is at one hundred percent. Sherry Dennis-Murphy explained that the funds were moved back to the elementary and were not being split between the two schools at this time.
- Secretary/Treasurer Langley asked what amount was planned for the election count. Superintendent Chrisman stated that roughly \$8,000-\$10,000 was estimated, but the final numbers have not yet been received and that it could be more because there were so many voters, but it may also be less because there were so many questions.
- Langley noted that \$0 has posted to election count. Sherry Dennis-Murphy replied that a bill has not yet been received. Superintendent Chrisman stated that nothing has been paid yet.
- President Ross asked how the HS Voc. Ag. Sub Salary works. Sherry Dennis-Murphy explained, that in the past, it was not broken down by the C.D.E., but since subs can be reported in the final report of the year, sub salaries were tracked to make reporting easier.

- Secretary/Treasurer Langley asked what Step LLC is. Superintendent Chrisman explained that it is the Emergenetics training that the staff did at the beginning of the year.
- Director Holtorf asked about Post-Secondary Options. Dennis-Murphy stated that the district will be reimbursed by NJC for fall classes, but a check has not yet been received.
- Langley asked if the repairs at the middle school by Rasmussen had helped. Superintendent Chrisman stated that work is still in progress. Trevor Neb will meet with Rasmussen next week to get an update on what will be next; there are heating pieces and looking ahead to the air conditioning. Chrisman further stated that she anticipates the work to be active throughout the summer.
- Langley questioned E.L.G. Grant Consultant. Dennis-Murphy answered that is the Early Literacy Grant that Principal Keri Chapman received. Chrisman further stated that the consulting is for Linda Collins, who comes twice a month to the elementary school.
- Sherry Dennis-Murphy stated that a salary was set aside from the E.L.G. for a literacy coach. The C.D.E. is allowing the funds to be used for an online program that Principal Chapman is setting up with the help of Linda Collins, and for additional consulting time.
- President Ross stated that the online program will benefit other schools as well. Principal Chapman replied that the C.D.E. would like all of the E.L.G. schools to go to this teaching model.

Moved by Holtorf, seconded by Langley, to approve the Financial Report as of November 30, 2016 as presented.

Voting Aye: Holtorf, Langley, Ross. Motion Carried

#### 4.2 Check Register

ENCLOSURE

Moved by Langley, seconded by Holtorf, to approve the Check Register as presented.

Voting Aye: Holtorf, Langley, Ross. Motion Carried

#### 4.3 Donations

ENCLOSURE

##### 4.3.1 \$25 Gift card from Shopko for YMS Community Service Project

- Sherry Dennis-Murphy commented that two middle school teachers contributed, out of pocket, around \$30 each for completion of the community service project.

##### 4.3.2 YMS P.E. Donation for Archery in Schools Equipment

- Sherry Dennis-Murphy stated that Colorado Division of Wildlife District Manager Melby assisted Michael Dischner in acquiring the equipment for student courses in Archery.

## 5.0 VISITORS COMMENTS/REQUEST

None

## **6.0 SCHEDULED AUDIENCE WITH BOARD**

### **6.1 Scott Szabo – Lauer, Szabo & Associates**

- Scott Szabo presented the bound copy of the 2015-2016 Audit Report; one-year presentation, highlighting the primary areas of focus.
- Mr. Szabo stated that pages one and two of the report is the audit letter which includes a clean opinion. He further stated that Sherry Dennis-Murphy does a great job for the district, which makes the job of auditing as clean as it can be.
- Reading of pages three through nine; includes financial highlights, financial analysis of the school district. General Fund Budget and consideration of economic factors encouraged.
- Szabo encouraged the School Board to focus on page eight of the report, as the bulk of the narrative comes directly from staff.
- Fund Balances as of June 30, 2016 listed on pages 48 and 49 of the report was explained.
- Mr. Szabo noted that the increase in the district's share of the net pension liability increased \$1.6 million from 2015 to 2016 due to PERA's \$15.3 billion shortfall. He further stated that it is not a liability, just a memo showing the district's portion.
- Attention was brought to the Food Service fund presented on page 64 of the report. Mr. Szabo noted a \$10,227 fund balance at the end of the year from funds brought over from the General Fund. He further stated that it is good to see a low balance at the end of the year because the funds are restricted, but the subsidy may need increased for 2016-17.
- From the Capital Reserve Capital Projects Fund, Mr. Szabo noted that expenditures were greater than the appropriated amount and that the District will likely receive a letter from the C.D.E.
- Scott Szabo noted the \$1,068,000 restricted Bond Redemption Fund end of the year balance on report page 68 and directed attention to Financial Statement notes regarding Long-term debt and refunding on page 34.
- Mr. Szabo reported on the Pupil Activity Agency Fund. It decreased \$12,345, but has an end of year balance of \$120,008. He noted that this is not district money, the funds are held for the various student clubs and organizations.
- Mr. Szabo explained the charts found in the handout he provided with the report.

### **6.2 YHS Presentation – Jodene Boerner**

- Principal Boerner reported a good start to the school year.
- Presented an updated handbook, noting that it has decreased in size by seventeen pages. She suggested that the Board compare the changes with the 2015 handbook. The new handbook can be approved in January after the Board has time to review.
- Principal Boerner noted the bell schedule and stated that the staff will have ongoing discussions for possible changes. She further noted that any changes will not occur next semester, but will be for next school year.

- Principal Boerner commented on various committees, highlighting the Graduation Guidelines Committee. She noted the Credit Policy; further stating that she will have a credits for graduation recommendation to present to the Board in February. Principal Boerner also stated that they are looking at adopting the State C.D.E.'s graduation guidelines in order to maintain high standards at Yuma High School.
- She stated that she is meeting with Principal Kloberdanz and J.P. Carwin to align the standards for Social Studies, then will look in to English, Math and Science.
- Boerner noted adding additional resources to the handbook to benefit students and parents such as the school website.
- Principal Boerner commented on the response to intervention strategies and the R.T.I. Admin. Team; consisting of herself, Brandi Lippert, Danica Villa and Deb Torres.
- President Ross asked if the percentage of kids on the down list down from last year. Principal Boerner replied that she does not believe it is. She also commented that by focusing on student learning styles, the hope is that the percentage will go down.
- President Ross stated to let the minutes show that Lindsey Galles arrived at the Board Meeting at 7:35 pm.

### 6.3 YMS Presentation – Brenda Kloberdanz

- Principal Kloberdanz stated that the middle school tardy policy is under discussion; implementing a revised policy.
- She commented on students using cellphones. They are not to be used in class at all, but there is discussion on allowing students to use cellphones during free-time, before/after school and during lunch.
- Principal Kloberdanz also stated there is discussion to change dress code.
- She stated that attendance and homework policies will coincide with the high school's policy in order to prepare students.
- Principal Kloberdanz spoke of keeping parents informed. She commented on PowerSchool, School Messenger, the Yuma Middle School Facebook page and the middle school page on the school website.
- Principal Kloberdanz explained Homework with the Principal on Tuesday and Thursday mornings, stating that if a student is on the down list, they are encouraged to come in for homework help. Kim Langley asked if there are other teachers available to help and if resources are available for the students to ask teachers for help after school. Kloberdanz explained that Ms. Sinclair is in during that time and also, the teachers are available in their classrooms. She added that many of the students help each other.
- Students are currently taking the winter NWEA testing, it will be completed by Friday. Kloberdanz stated that results are already indicating great gains in Math.
- Principal Kloberdanz commented on the Community Resource Day and the Veteran's Day Assembly.
- The Tribal Council; teacher support group fundraiser at On the Green, raised \$2200.
- The Middle School Band and Choir concert will be December 15<sup>th</sup> at 1:00 pm.
- Principal Kloberdanz stated that Jessica Witte has been a huge benefit to the middle school.

## 7.0 CORRESPONDENCE

NONE

## 8.0 DISCUSSION ITEMS

### 8.1 Personnel

#### 8.1.1 Recommendations:

- ❖ Rachelle Saxton, Cook

#### 8.1.2 Resignations/Separations:

- ❖ Sabina Dominguez, Little Indians Para
- ❖ Jason Van Zandt, YHS Assistant Principal
- Superintendent Chrisman noted that Jason Van Zandt will be leaving Yuma School District-1 at the end of the semester to join his family who have already moved and that the district will be releasing him from his contract at that time.

### 8.2 Mill Levy Certification

- Sherry Dennis-Murphy stated the Bond Redemption Fund Mills increased to pay off sooner and evaluation dropped from 127 to 107.

### 8.3 Final 2016-2017 Budget

- Dennis-Murphy highlighted the Total's Page, stating that Taber requires 3%, she allocates 4.5% and the Final Budget will use \$86,000 in reserves if everything stays on track. She further stated that the budget will again be re-evaluated to allow for fluctuation and a supplemental can be done in March or April.
- Superintendent Chrisman noted summer expenses that will be included on 2016-2017 budget. Adjustments will need to be made for large projects needing attention on facilities. Projects will need to be prioritized.
- Chrisman noted added items on the Capital Projects piece; cameras, revamping systems for security and updating asphalt at middle/elementary school bus loop.
- Sherry Dennis-Murphy stated that the tractor is in Yuma.

### 8.4 Activity Trip Request

#### 8.4.1 FFA Community Service Trip

### 8.5 Yuma High School Handbook

- Superintendent Chrisman thanked Principal Boerner for the time she and her staff has spent on updating the handbook. Adding that the handbook can be tabled until the January Board Meeting in order to give the Board adequate time to review the changes. She also stated that the changes are in line with the CASB policy changes.

- President Ross and Director Holtorf stated that they would like more time to thoroughly read through the revised handbook and compare it to the 2015 version. Superintendent Chrisman stated that a copy of the current handbook can be emailed to the Board members.
- Principal Boerner stated that the graduation requirements in the 2015 handbook is completely different than Board policy. The revised handbook is accurate and concise.

## **9.0 ACTION ITEMS**

### **9.1 Personnel**

Moved by Langley, seconded by Galles to approve the personnel as presented.

Voting Aye: Galles, Holtorf, Langley, Ross. Motion Carried

### **9.2 Mill Levy Certification**

- Secretary/Treasurer Langley read aloud as reported.

Moved by Holtorf, seconded by Langley to approve the Mill Levy Certification as presented.

Voting Aye: Galles, Holtorf, Langley, Ross. Motion Carried

### **9.3 Final 2016-2017 Budget**

- Secretary/Treasurer Langley read aloud as reported.

Moved by Galles, seconded by Holtorf to approve Final 2016-2017 Budget as presented.

Voting Aye: Galles, Holtorf, Langley, Ross. Motion Carried

### **9.4 Activity Trip Request**

Moved by Galles, seconded by Langley to approve Activity Trip Request as presented.

Voting Aye: Galles, Holtorf, Langley, Ross. Motion Carried.

### **9.5 YHS Handbook**

Moved by Holtorf, seconded by Galles to table YHS Handbook to January Board Meeting.

Voting Aye: Galles, Holtorf, Langley, Ross. Motion Carried.

## **10.0 SUPERINTENDENT'S REPORT**

- January Board Meeting may need to be moved to either January 2<sup>nd</sup> or 16<sup>th</sup> due to obligations.
- The tractor is in.
- Brandi Clarkson has looked in to camera systems. Middle school cameras were not installed properly, she is addressing that. Also, Clarkson is in process of purchasing cameras for each school building, as well as buzz in systems for the high school. Superintendent Chrisman added that these are not going to fix the security issues, but does increase the level of protection.
- Chrisman commented on vertical alignment, stating that she is proud of the work the building leaders are doing and the impact of working together.
- December 16<sup>th</sup> is the holiday staff gathering at Morris Elementary.

- The asphalt company damaged the new sidewalk, the city has been contacted to have rectified.
- The real estate purchase is moving forward, may close sooner, possibly in 30-45 days.
- Superintendent Chrisman thanked Sherry Dennis-Murphy for her work on the audit.

#### 11.0 BOARD REPORT/COMMENTS

- Superintendent Chrisman asked the Board Members to share on the B.O.C.E.S. Retreat in Ovid. Diana Circo spoke on John Hattie's work on intervention strategies.
- Secretary/Treasurer Langley spoke of Ovid's updates to their school building. It is very old, the updates are amazing. Chrisman commented that she paid close attention to their security systems and the cafetorium.
- President Ross thanked the High School Student Council for their Touch of Class lunch.

#### 12.0 ADJOURNMENT

The Board Meeting was adjourned at 8:24 p.m.

Moved by Langley, seconded by Galles to adjourn the meeting.

Voting Aye: Galles, Holtorf, Langley, Ross. Motion Carried

Sincerely,



Kim Langley, Secretary/Treasurer  
Yuma School District-1  
Board of Education



Dan Ross, President  
Yuma School District-1  
Board of Education